

AGENDA

Meeting: Overview and Scrutiny Management Committee
Place: Kennet Room - County Hall, Trowbridge BA14 8JN
Date: Tuesday 8 July 2014
Time: 10.30 am

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

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Membership:

Cllr Christine Crisp	Cllr John Noeken
Cllr Stewart Dobson	Cllr Jeff Osborn
Cllr Alan Hill	Cllr Mark Packard
Cllr Jon Hubbard	Cllr Pip Ridout
Cllr Simon Killane	Cllr Ian Thorn
Cllr Gordon King	Cllr John Walsh
Cllr Jacqui Lay	Cllr Bridget Wayman
	Cllr Philip Whalley

Substitutes:

Cllr Glenis Ansell	Cllr George Jeans
Cllr Chuck Berry	Cllr David Jenkins
Cllr Trevor Carbin	Cllr Paul Oatway QPM
Cllr Ernie Clark	Cllr Helen Osborn
Cllr Mary Douglas	Cllr Ricky Rogers
Cllr Howard Greenman	Cllr Nick Watts

PART I

Items to be considered while the meeting is open to the public

1 Election of Chairman

To elect a Chairman for the Management Committee for the forthcoming year.

2 Election of Vice-Chairman

To elect a Vice-Chairman for the Management Committee for the forthcoming year.

3 Membership Changes

To note the changes to the Membership of the Committee following the meeting of Council on 13 May 2014.

Full Members added - Councillors Ian Thorn and Phillip Whalley (Previously Substitutes)

Full Members removed - Councillor Roy While

Substitute Members added - Councillors Howard Greenman, Chuck Berry, Nick Watts, David Jenkins and Trevor Carbin.

Substitute Members removed - Councillors Brian Dalton, Russell Hawker, Dr Helena McKeown, John Noeken and Councillors Phillip Whalley and Ian Thorn (now Full Members).

The total membership of the panel was increased from 13 to 15.

4 Apologies

To receive any apologies or substitutions for the meeting.

5 Minutes of the Previous Meeting (*Pages 1 - 8*)

To approve and sign the minutes of the meeting held on 29 April 2014.

6 Declarations of Interest

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

7 **Chairman's Announcements**

To receive details of any announcements through the Chair.

8 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above no later than 5pm on 1 July 2014. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

9 **Project Board Membership (Pages 9 - 26)**

A report from Paul Kelly, Scrutiny Manager, and Ian Baker, Head of Programme Office, is attached.

10 **Broadband Rollout (Pages 27 - 34)**

Cllr George Jeans will provide an update on the Project Board on the Rollout of Superfast Broadband in the County.

The latest members' briefing note is circulated to support the written report from Cllr Jeans.

11 **Update from the Centre for Public Scrutiny (CfPS) Conference (Pages 35 - 36)**

Cllrs Simon Killane, Alan Hill and Gordon King will update the Committee following their attendance at the Centre for Public Scrutiny (CfPS) Conference on 10 June 2014.

12 **Task Group Update** (Pages 37 - 38)

- 1) Written updates on Overview & Scrutiny Management Committee Task Group Activity are included as below and attached.

LEP Task Group

The LEP Task Group has been established with the following members to be formally appointed: Cllrs Alan Hill, Christine Crisp, Simon Killane and Mark Packard.

On 22 July an informative briefing will be provided to the members to ensure a solid understanding of the Local Enterprise Partnership as a body and its work, this is to be lead by Corporate Director, Carlton Brand and Assistant Director for Economic Development and Planning with a representative of the Secretariat of the LEP in attendance. Subsequently a Task Group meeting will be arranged with our counterparts in Swindon to take place in September, following the summer recess.

Financial Planning Task Group

An update is attached.

- 2) The Chairman of each Committee will be given the opportunity to provide brief updates in relation to activity undertaken by existing task groups, and endorsement of any proposed new Task Groups, including the Early Help Strategy Task Group

13 **Forward Work Programme** (Pages 39 - 42)

The Committee is asked to consider the attached single work programme and give direction on future overview and scrutiny activity.

Supermarket levy

The Management Committee will recall that it referred this matter on 7 January 2014 to the Councillor Development Group following a notice of motion to Council. A councillor briefing note detailing the issue in the context of the Sustainable Communities Act was subsequently circulated. This action was reported to the Management Committee. An organisation called Local Works who lobby nationally on this matter and have been in contact with Councillor Jeff Osborn, commented on the briefing note. They have now made the latest position available to Councillor Osborn who has asked that the following summary be reported to the Management Committee.

Eleven councils intend to submit a proposal to Government on 16 June that all councils be given the power to introduce a levy of up to 8.5% of the rateable value on supermarkets or large retail outlets in their area with a rateable annual value not less than £500,000 and for the revenue to be retained by local authorities in order to be used to help improve their local communities.

Councillor Osborn has requested that the Management Committee be made aware

that remaining councils are being invited, in the form of a letter to their Leaders, to support the proposal. The government have up to six months to give a response.

Meetings with the Executive

Arrangements are being made to hold a round of meetings (based on those held following the council election in 2013) between the chairs and vice-chairs of the select committees and the relevant cabinet members, portfolio-holders and associate directors to review and develop overview and scrutiny's work programme aligned to the Council's Business Plan. As before a focus on outcomes and invitations to develop policy with use of single-topic, time-limited task groups should feature significantly adding value to Council decision-making.

All non-executive councillors should be encouraged to raise constructive topics, engage in the process and actively contribute to the future development of the work programme.

14 **Date of Next Meeting**

To note the date of the next meeting on 9 September 2014.

15 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

None